

YWCA CENTRAL ALABAMA

309 North 23rd Street
Birmingham, AL 35203
Website: www.ywcabham.org
Phone: (205)322-YWCA(9922)
Fax: (205)521-9652

Application for Employment

Equal Opportunity Employer

The YWCA is an equal opportunity employer committed to providing a workplace free of unlawful discrimination. As such, the YWCA does not discriminate against any applicant or employee on the basis of race, color, sex, religion, national origin, sexual orientation, age, or physical or mental disabilities or handicaps.

Date _____ Position Applied For _____

Name _____
First Middle Last

Mailing Address _____
Street City State Zip

Phone _____
Daytime Evening Cell

Social Security# _____ Are you at least 19 years of age _____ Yes _____ No

Can you furnish proof of eligibility to work in the United States? _____ Yes _____ No

Are you interested in full-time or part-time employment? (circle) Fulltime — Part-time

Date available to begin work _____ Minimum salary desired _____

Were you previously employed by the YWCA? _____ If yes, list date and department _____

Do you have any relatives employed at the YWCA? _____ Yes _____ No

Name of relative(s) _____ Department(s) _____

Have you been convicted of a crime other than a minor traffic violation? _____ Yes _____ No

If yes, please specify the offense, state and county of occurrence and year. _____

Employment

Start with your present or most recent employer.

1

Company Name _____

Phone () _____

Address _____

Employed (state month and year)

Name of Supervisor _____

From _____ to _____

State Job Title and Duties _____

Salary/Hourly Wage

Start _____ Last _____

Reason for Leaving _____

2

Company Name _____

Phone () _____

Address _____

Employed (state month and year)

Name of Supervisor _____

From _____ to _____

State Job Title and Duties _____

Salary/Hourly Wage

Start _____ Last _____

Reason for Leaving _____

3

Company Name _____

Phone () _____

Address _____

Employed (state month and year)

Name of Supervisor _____

From _____ to _____

State Job Title and Duties _____

Salary/Hourly Wage

Start _____ Last _____

Reason for Leaving _____

4

Company Name _____

Phone () _____

Address _____

Employed (state month and year)

Name of Supervisor _____

From _____ to _____

State Job Title and Duties _____

Salary/Hourly Wage

Start _____ Last _____

Reason for Leaving _____

We will contact the employers listed above for employment references unless you indicate those you do not want us to contact.

Do Not Contact Employer Number(s) _____ Reason _____

Education

School	Name and Location of School	Course of Study	Number of years completed	Did you Graduate? (check one)	Degree or Diploma Received
High School				Yes ___ No ___	
College				Yes ___ No ___	
College				Yes ___ No ___	
Business/Trade Technical				Yes ___ No ___	
Other				Yes ___ No ___	

References

Do not include relatives.

Name	Phone Number	Best Time to Call	Occupation	Years Known

Referral Source

How did you learn about this position?

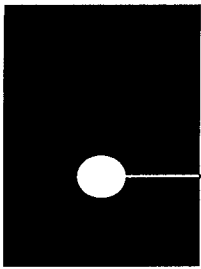
___ Newspaper Ad (Name of paper) _____

___ Friend/relative

___ YWCA Employee (Employee's name) _____

___ Employment Agency

___ Internet ___ Other (Please explain) _____



AGREEMENT

I hereby certify that all of the information and facts set forth in my Application for Employment are true and complete. I understand that any false or misleading statement in this application may render this application void, and if employed, may result in my immediate dismissal.

I authorize an investigation of all statements in this application and recognize my signature as a release of information.

Signature _____ Date _____